

**7<sup>th</sup> SURANA & SURANA**  
**&**  
**ARMY INSTITUTE OF LAW**  
**FAMILY LAW MOOT COURT COMPETITION**  
**2025-26**  
**Hybrid**

**Virtual: Feb 20<sup>th</sup> & Feb 21<sup>st</sup>, 2026; On Campus: Apr 10<sup>th</sup> to Apr 12<sup>th</sup>, 2026**

**RULES**

**Host & Joint Organizer**



**Army Institute of Law  
Mohali**

**Joint Organizer**



**Surana & Surana International Attorneys  
Chennai**

**Venue (Hybrid)**

**Virtual (Online - Google Meet)**

**On Campus**

**Army Institute of Law  
Sector-68, Mohali, Punjab, India-160062**

**Email: [ailsurana2026@gmail.com](mailto:ailsurana2026@gmail.com)**



## 7<sup>th</sup> SURANA & SURANA AND ARMY INSTITUTE OF LAW FAMILY LAW MOOT COURT COMPETITION - 2025-26

Virtual: Feb 20<sup>th</sup> & Feb 21<sup>st</sup>, 2026; On Campus: Apr 10<sup>th</sup>-12<sup>th</sup>, 2026



### **RULES AND REGULATIONS**

#### **I. AIM & PURPOSE**

The Surana & Surana and Army Institute of Law National Family Law Moot Court Competition has been conceived with the aim to

- i Create awareness on Family Law in a systematic/ scientific manner and train participants for effective practice.
- ii Facilitate the evolution of Family Law through the jurisprudential analysis of the existing law and consequential emergence of new laws besides developing cutting edge skills in research, writing and advocacy.

#### **II. VENUE AND DATE**

The 7<sup>th</sup> Surana & Surana and Army Institute of Law Family Law Moot Court Competition shall be held from Feb 20<sup>th</sup> & 21<sup>st</sup> (Friday & Saturday - Virtually) and Apr 10<sup>th</sup> to Apr 12<sup>th</sup>, 2026 (Friday, Saturday & Sunday - On Campus).

**The competition shall be in the English language.**

#### **III. ELIGIBILITY**

The competition is open for students who are pursuing LLB three year/ five year course during the current academic year.

#### **IV. TEAM COMPOSITION**

- a. Each team should consist of a minimum of 2 and maximum of 3 members. This number cannot be modified under any circumstances.
- b. There shall be 2 speakers and 1 researcher designated for each team. The researcher shall be allowed to argue with prior permission of the court and National Administrator in case of illness of the designated speakers.
- c. Each team will be provided a **team code** prior to the submission of memorials via e-mail. This team code is only for the memorials. Teams should not disclose the identity of their institution in their memorials; such disclosure shall invite penalties including disqualification. The decision for the same shall be at the discretion of the National Administrator.



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### V. REGISTRATION

- a. Online registrations are open from **27<sup>th</sup> December 2025**. The teams must register online by **5<sup>th</sup> Feb 2026**. Teams will have to register online at [www.moot.in](http://www.moot.in).
- b. No temporary registration requests will be entertained. Kindly refrain from sending such requests to Surana & Surana or Army Institute of Law (AIL).
- c. Participants will receive an automated system generated acknowledgement on successful submission of registration. Participants will receive an approval as acceptance of their request for participation by **6<sup>th</sup> Feb 2026** or earlier.
- d. **Registration Process**

**Option 1** - The Registration form cum Approval letter as provided in the rules duly signed & sealed by your university/ college/ moot society.

**Option 2** - Upload both (i) & (ii) together **as a single PDF**

- i. The Registration form cum Approval letter (without seal & signature) as provided in the rules duly filled along with
- ii. Scanned copy of authorisation letter with sign and seal from your university / college / moot society

**or**

An email communication from the official id (to be filled as notification email id during online registration process) of the institution, from your university/ college/ moot society to complete the registration process.

**Note:**

1. Signatories on the registration form should be any of the following : Faculty- in-charge of MCA/ MCS/ MCC, Registrar, Dean, Principal, Director, Chancellor or Vice-Chancellor.
2. Registration without the scanned copy of the approval letter/ an email communication from the college/ institution/ university or duly attested registration form will not be valid.

e. Soft copy of the registration and approval letter/ an email communication as a **single PDF** to be sent by email to: [ailsurana2026@gmail.com](mailto:ailsurana2026@gmail.com) marked as 7<sup>th</sup> SURANA &



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SURANA AND ARMY INSTITUTE OF LAW FAMILY LAW MOOT COURT COMPETITION - REGISTRATION as subject of the mail latest by **5<sup>th</sup> February 2026**.

**The provisional team code shall be allotted to the registered teams by Host Institute soon after receiving registration particulars.**

f. On receiving the provisional team code from Moot Court Society of AIL you may proceed to pay the registration fees.

g. **Registration Fee:**

- i. A two-tiered Registration fee structure shall apply to the Competition.
- ii. All teams wishing to participate in the Competition shall be required to pay a base registration fee of **Rs. 1,500/- (Rupees One Thousand Five Hundred only) on or before 5<sup>th</sup> February 2026.**
- iii. Teams qualifying for the **advanced rounds** of the Competition **to be held at the Campus** shall be subject to **pay an additional fee of Rs. Rs. 3,500/- on or before 1<sup>st</sup> March 2026. (Refer Clause no. XXI)**
- iv. Link for the Payment of registration fees

<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=593474>

Receipt of the online payment to be sent by email to: [ailsurana2026@gmail.com](mailto:ailsurana2026@gmail.com)

**Fees once paid will not be refunded.**

## VI. CLARIFICATIONS

Clarifications on the moot proposition may be sought on or before **31<sup>st</sup> January 2026** with an email to [ailsurana2026@gmail.com](mailto:ailsurana2026@gmail.com) & copy to [ai@lawidia.com](mailto:ai@lawidia.com)

## VII. ORIENTATION

There will be an Orientation Program for all the participants on **20<sup>th</sup> February 2026**. It will be followed by a draw of lots and exchange of memorials for the Preliminary Rounds. **Competition team codes and side will be allotted during the orientation only.**

## VIII. ROUNDS

There will be two Preliminary Rounds of arguments, an Octa Final, a Quarter Final, a Semi Final and a Final round. The organisers reserve the right to amend the schedule/ rounds as per the number of participating teams.



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**Octa Final** will be conducted if the participation **exceeds 24 teams**

**Quarter Final** will be conducted if the participation **exceeds 16 teams**

### Preliminary Rounds

- a. There will be two preliminary rounds of arguments per team, one for Petitioner & another for Respondent.
- b. No team will face each other more than once in the preliminary rounds.
- c. Each team will face a different two-judge bench in their second round of arguments.
- d. Preliminary Rounds I, II will be held **Virtually on 21<sup>st</sup> February 2026 (Saturday)**.
- e. **Top sixteen/ eight teams** from the Preliminary Rounds will advance to the Octa/ Quarter final rounds. Preliminary rounds will be decided on
  - a. Win points
  - b. Win points + Aggregate raw points
  - c. Win points + Aggregate raw points (in case of tie minus memorial marks)

NB: Aggregate raw points = oral scores + memorial score.

Memorial marks will be added to the scores of the preliminary rounds only.

- f. The dress code shall be advocate's attire during the rounds of the competition.
- g. The oral arguments need not be confined to the issues presented in the memorials.

### Octa Final/ Quarter Final/ Semi Final Round/ Final Round:

- a. Draw of lots/ power match will decide the side of the arguments in Quarter Finals, Semi Finals & Finals. The Octa Final/ Quarter Final/ Semi Final are knockout rounds.
- b. The Octa Final, Quarter Final & Semi Final will be held **On Campus on 11<sup>th</sup> April 2026.**
- c. The Finals will be held **On Campus on 12<sup>th</sup> April 2026.**

### **IX. Ex-Parte Rounds (Preliminary Rounds I & II)**

- a. In case of last-minute withdrawal/ internet connectivity issue of any team during the On Campus/ Virtual Session, the other opposing team as per the competition fixture will present their case to the bench and will be scored.
- b. Refer above **Clause VIII e**, Win points will not be applicable for this round; it will be treated as a **non-competitive round**.
- c. The Aggregate raw points (Oral scores + Memorial scores) of the team presented will be taken into records as valid.



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d. Qualifying teams advancing to Octa Finals (16 teams)/ Quarter Finals (8 teams) - the team with at-least 1 Win point + maximum Aggregate raw points will qualify for the Advance round, subject to the **Top teams (16/ 8)** qualify with 2 Win points & 1 Win point with the higher Aggregate raw points.

### X. Results (Announcement)

Results will be announced within 30 minutes after the completion of the respective Preliminary/ Octa Final/ Quarter Final/ Semi Final rounds. Final result and the winners of the various categories will be announced only during the valediction/ prize distribution ceremony.

### XI. Memorials

The following requirements for memorials must be strictly followed. Non-conformities will be penalised:

- a. Each team must prepare memorials for both parties to the dispute (Petitioner and Respondent).
- b. The soft copy of the Memorials for the Petitioner/ and the Respondent should be mailed to [ailsurana2026@gmail.com](mailto:ailsurana2026@gmail.com) with copy to [ai@lawindia.com](mailto:ai@lawindia.com) on or before **10<sup>th</sup> February 2026 latest by 05.00pm**.
- c. Late submission will be penalized by four point each per memorial per day.
- d. Once the soft copy of the memorials has been submitted, **no revisions, supplements, or additions will be allowed.**
- e. The teams are requested to carry along **5 copies** from each side of the Memorials with them and submit the same during Registration on **10<sup>th</sup> April 2026**. **The participants should mention their Competition Code only on the hard copy of the memorials.**
- f. The memorials must contain:
  - The table of contents
  - The index of authorities
  - The statement of jurisdiction
  - The statement of facts (1 page only and argumentative statement of facts would attract penalties)
  - The statement of issues
  - The summary of arguments (not more than 1 page)



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- The arguments advanced (not more than 15 pages)
- The prayer

g. The font size should be 12 (one & half space) and for footnotes it should be 10 (single space) & double space between two-foot notes. Footnoting must conform to the Oxford University Standard for Citation of Legal Authorities (OSCOLA), 4th Edition.

h. The memorial must have a margin measuring one inch on all sides of each page.

i. The page numbering should be on the top right side of each page.

j. Covers must be placed on briefs as follows:

**Petitioner: Light Blue Color; Respondent: Light Red Color**

k. The cover page of the memorial must state the following:

- i) Team code (on the top right corner)
- ii) The cause title
- iii) Identify brief as Petitioners & Respondents as is applicable

l. Identity of the institution shall not be revealed anywhere in the memorial. Violation of this provision shall result in penalties including disqualification. The Chief Administrator's decision shall be final.

m. The teams may share a separate paper book (compendium) of not more than 50 pages, which will carry all the annexure & case laws that have been referred to in the memorial. The paper book will have a white cover. The Competition Code allotted during the Orientation through draw of lots should be visible on top right corner. The teams may submit through screen sharing with judges or submitted during virtual registration before commencement of the Competition as advised by the organisers. Any identifying marks/ seal of the college/university shall attract severe penalties including disqualification. **For the On Campus rounds hard copies will be required.**

## XII. ORAL ROUNDS

### Preliminary Rounds, Octa Finals & Quarter Finals

- a. Each team will get a total of 30 minutes to present their case.
- b. This time will include rebuttal and sur-rebuttal time.
- c. The division of time is at the discretion of the team members, subject to a minimum of 10 minutes and maximum of 15 minutes per speaker (excluding the rebuttal time). Division of time shall be informed to the Court Officer before arguments begin.
- d. The oral arguments need not be confined to the contents that are presented in the



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submitted memorials, subject to the issues be covered within the case data.

- e. Passing of notes to the speakers by the Researcher during the rounds is allowed subject to the discretion of the Judges.
- f. The attendance of the Researcher at the time of the oral pleading rounds is compulsory.

### Semi Final & Final

- a. Each team will get 45 minutes to present their case which will include rebuttal and sur-rebuttal time.
- b. The division of time is at the discretion of the team, with a minimum of 20 minutes & maximum of 25 minutes per speaker (excluding the rebuttal time). Division of time shall be informed to the Court Officer before arguments begin.
- c. The oral arguments need not be confined to the contents that are presented in the submitted memorials, subject to the issues be covered within the case data.
- d. Passing of notes to the speakers by the Researcher during the rounds is allowed subject to the discretion of the Judges.
- e. The attendance of the Researcher at the time of the oral pleading rounds is compulsory.

### XIII. Scouting

Teams will not be allowed to observe the orals of any other teams. Scouting is strictly prohibited. Scouting by any of the team members shall result in disqualification.

### XIV. Scoring

#### A. Orals

The parameters for judging the oral presentation on a scale of 0 – 100 points are:

- a. Knowledge of facts
- b. Logic and reasoning
- c. Organisation and clarity
- d. Persuasiveness
- e. Deference to the court
- f. Proper and articulate analysis of the issues arising out of facts
- g. Understanding of the legal principles directly applicable to the issues
- h. Ability to explain clearly the legal principles in general keeping to the time allotted
- i. Knowledge and use of legal sources and authorities and general principles of law



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j. Ingenuity (ability to argue by analogy from related aspects of law)

### B. Written Submissions (Memorials)

The memorials shall be marked on a scale of 1-100 points each.

- a. Any revisions, supplements or additions to the memorials after submission shall attract severe penalties subject to the discretion of the Chief Administrator.
- b. Award of the points shall be based on the following parameters:
  - a) Neatness, legibility, no typographical errors or format errors
  - b) Logical progression of ideas
  - c) Effective use of headings to outline arguments
  - d) Understanding essential legal issues presented
  - e) Focus on essential (not collateral) issues
  - f) Clear, concise, and unambiguous writing style
  - g) Forceful and persuasive presentation
  - h) Integration of facts into legal argument
  - i) Understanding of strengths and weaknesses of case
  - j) Discussion of viable alternative arguments
  - k) Understanding and analysis of authority
  - l) Proper use of citations and citation form
  - m) Effective use of authority to support arguments
  - n) Ability to distinguish adverse cases

## XV. AWARDS

i. Winning team:	Rs. 30,000/-
ii. Runner up team:	Rs. 24,000/-
iii. Best Memorial:	Rs. 15,000/-
iv. Second Best Memorial	Rs. 9,000/-
v. Best Student Advocate:	Rs. 10,000/-

In addition to the above awards, plaques and certificates will be given to other categories of winners. All participants will be awarded participation certificates.

## XVI. ANONYMITY

- a. Student counsel may introduce her/himself to the court in the usual manner and may



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also state her/his names. However, the team's college/ institution affiliation may not be mentioned at any time before the Valedictory.

b. Further, all team members, coaches, advisors, and observers shall refrain from identifying a team's school at any time and in any manner, including, but not limited to, wearing any identifying items, such as school clothing, ties, patches, or pins or carrying identifying material (such as books with a college logo, or college seal).

### **XVII. POLICY FOR VIRTUAL ROUNDS**

- a) The Oral Rounds for the competition will take place virtually via **Google Meet** platform.
- b) It would be the responsibility of every team to ensure a stable internet connection. The audio and video of every member of the team should be clear. Every team must ensure a proper background. The Moot Court Committee will under no circumstances be obligated to provide the participants with any such facility.
- c) All participants should mandatorily join with their laptops or desktops and in no circumstance join with any other device.
- d) **The link or the ID and password for the room on Google Meet will be conveyed to the participating teams before the oral rounds.**
- e) Each team is required to join the room at least fifteen minutes before the scheduled time of commencement of the oral rounds.
- f) The participants' camera and microphone shall be firmly positioned throughout the oral rounds so as to show speakers and to ensure their voices are clearly audible.
- g) All participants must keep their cameras on at all times during the rounds.
- h) At the time when one participant is speaking, others are expected to keep their microphones on mute. In case a participant is found disturbing the other pleader anyway, he/she or the entire team to which such participant belongs may be disqualified upon the discretion of the bench.
- i) Each participant is responsible for finding a suitable venue and background to participate. The venue must be a quiet location and one which has adequate and reliable internet connectivity and has a desk and chairs for the oralist. Locations in open spaces or hallways or cybercafes or similar areas are NOT permitted.
- j) Strict adherence to the dress code is required. The teams are required to be properly attired



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for the rounds. The participants are required to wear black trousers/skirts and a white shirt, black blazers, and a black necktie.

- k) Participants are cautioned to ensure that all equipment has a power supply sufficient to last for at least two hours without interruption.
- l) In case of a loss in internet connection, each team will be given a reasonable time to reconnect. If the problem persists the decision made by the committee shall be final and binding.
- m) In the event where one or both speakers could not join due to connectivity issue, the team may be disqualified from the competition and at no circumstances can other member of the team be allowed to switch roles.
- n) Where a team does not appear within 10 minutes of the scheduled time for the round, the round shall proceed as ex parte.
- o) If a team wishes to refer to any compiled Research Material (Compendium) such material shall be mailed to [ailsurana2026@gmail.com](mailto:ailsurana2026@gmail.com) for further which instructions would be provided during Orientation.
- p) Any compiled Research Material (Compendium) or other supplementary documents may be, as per the discretion of the bench, presented by the team by using the “screen sharing” option given they have fulfilled the preceding sub-clause.
- q) Participants will not be allowed to use the feature of personal chat on Google Meet to communicate with their team members or members of the opposing team.
- r) Teams shall not use phones, internet, or any other devices during the rounds for anything, except participating in the rounds.
- s) Participants are expected to cooperate with the Committee and the judges, in case anyone faces any issue.
- t) The organizers shall take best available measures to resolve or mitigate any connectivity issues that may arise. However, in cases where that is not possible, the organizer cannot be held responsible for the unforeseen issues which includes (but are not limited to) – software failure and connectivity issues.

The decision of the Organizers in consultation with the judges shall be final and binding.

### XVIII. LIVE STREAMING OF THE FINALS

The organisers will arrange for the live streaming of only the finals of the competition through the YouTube links be provided by Surana & Surana.



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### XIX. DECISION OF THE JUDGES WILL BE FINAL

### XX. COPYRIGHT

- a. The copyright over the memorials submitted for participation in the competition is assigned by participants and shall also vest completely and fully in, Army Institute of Law, Mohali and Surana & Surana International Attorneys, Chennai. The participants shall certify in writing the originality of materials contained therein and shall be responsible for any claim or dispute arising out of the further use and exhibition of these materials.
- b. Further use and exhibition of these materials, electronically or otherwise, shall be the exclusive right of Surana & Surana International Attorneys, Chennai and Army Institute of Law, Mohali, and they shall not be responsible for any liability to any person for any loss caused by errors or omissions in this collection of information, or for the accuracy, completeness, or adequacy of the information contained in these materials.
- c. Distribution of these materials in print or on affiliated websites such as [www.moot.in](http://www.moot.in) and other platforms by Surana & Surana does not constitute consent to any use of this material for commercial redistribution either via the Internet or using some other form of hypertext distribution. Links to the collection or individual pages in it are welcome.

### XXI. REGISTRATION FEES FOR CAMPUS ROUNDS

- a. Registration Fees (without accommodation) **Rs. 3500/-**
- b. Registration Fees (with accommodation) **Rs. 3500/- plus Rs. 900/- per day per student** (Rs. 900/- x 3 x 2 days = Rs. 5400/-); **Total = Rs. 8900/-** (3500 + 5400).

**Note- Accommodation will be arranged for 02 days only i.e., 10<sup>th</sup> April 2026 (12:00 PM IST) till 12<sup>th</sup> April 2026 (12:00 PM IST). For extra stay participants will have to manage on their own.**

- c. Link for the Payment of registration fees and accommodation fees:  
<https://www.onlinesbi.sbi/sbicollect/icollectchome.htm?corpID=593474>

The registration fees and accommodation fees are **non-refundable**. The fee has to be paid by **05.00 PM, 1<sup>st</sup> March 2026**.



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- d. The name and mobile number of the student volunteers in charge of transport/accommodation will also be made available after finalization. Teams should fill in their travel plan in the sheet available on **ANNEXURE B** positively to reach the scanned copy by **5.00 PM on 1<sup>st</sup> March 2026** via email to [ailsurana2026@gmail.com](mailto:ailsurana2026@gmail.com).
- e. Extra members over and above the prescribed number will not be entertained and accommodated under any circumstances.

*Misbehavior of any sort by the participants will be dealt very seriously and will lead to disqualification.*

### XXII. ORGANISING TEAM

**Prof. (Dr.) Tejinder Kaur, Principal, AIL, Mohali, will be the Chief Administrator.**

**Any clarifications for the competition can be sought from:**

Regarding Case/ Submission of Memorials etc.

**Faculty coordinators-**

**Dr. Bajirao Rajwade**  
bajirao.rajwade@ail.ac.in  
Cell # +91 99888 13531

**Dr. Inderpreet Kaur**  
inderpreet.kaur@ail.ac.in  
Cell # +91 80540 11277

**Regarding online registration:**

**A. D. Johnson Christy**  
Manager - Special Projects (Dispute Resolution & Academic Initiatives)  
Surana & Surana International Attorneys  
Email: [ai@lawindia.com](mailto:ai@lawindia.com)  
Ph: 044 - 2812 0000

**Student Co-ordinators**

**Mr. Aman Singh**  
Cell # +91 95213 51266

**Ms. Pragati Khandekar**  
Cell # +91 94161 00246



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**IMPORTANT DATES**

<b>Start of Online Registration &amp; Release of Case Record</b>	<b>27<sup>th</sup> December 2025</b>
<b>Last date for Online Registration</b>	<b>5<sup>th</sup> February 2026</b>
<b>Last date for receiving copies of Registration form / Approval of letter by AIL</b>	<b>5<sup>th</sup> February 2026</b>
<b>Last date for Payment of Registration Fees</b>	<b>5<sup>th</sup> February 2026</b>
<b>Last date for seeking Clarification to the case</b>	<b>31<sup>st</sup> January 2026</b>
<b>Release of Clarifications</b>	<b>2<sup>nd</sup> February 2026</b>
<b>Last date for Submission of Memorials (both Petitioner and Respondent), Soft Copy by email with temporary Team Code</b>	<b>10<sup>th</sup> February 2026</b>
<b>Orientation, Draw of Lots, Exchange of Memorial</b>	<b>20<sup>th</sup> February 2026</b>
<b>Preliminary Rounds I &amp; II</b>	<b>21<sup>st</sup> February 2026</b>
<b>Last date for submission of Travel Plans &amp; Payment of Accommodation Fees</b>	<b>1<sup>st</sup> March 2026</b>
<b>Submission of Memorials 5 (five) Hard copies (both Petitioner &amp; Respondent), No markings, Competition Code to be mentioned</b>	<b>10<sup>th</sup> April 2026</b>
<b>Octa Finals, Quarter Finals &amp; Semi Finals</b>	<b>11<sup>th</sup> April 2026</b>
<b>Finals and Valedictory</b>	<b>12<sup>th</sup> April 2026</b>

**Registration Fee Payment Link:**

<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=593474>



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Date:

**Registration form/ Approval letter**

(Please fill in capital letters)

**Undertaking**

1. We hereby state that our participation complies with the rules and regulations of the competition.
2. We certify that the materials submitted/to be submitted are prepared by us and agree to indemnify the organizers, i.e. the Surana & Surana International Attorneys, Chennai and the Army Institute of Law, Mohali for any claim or dispute arising out of the further use and exhibition of these materials.

(All particulars must be given)

**Name & Address of the participating Institution:**

Name of the Participant	Gender	Date of Birth	Course	Year	Signature
<b>Primary Email id and Contact number</b>					

Seal & signature of the Head of the Institution

Duly filled, sealed & signed soft copy of the Registration form should be sent by E-mail: [ailsurana2026@gmail.com](mailto:ailsurana2026@gmail.com) by **5<sup>th</sup> February 2026**. The subject of the email must be “**7<sup>th</sup> SURANA & SURANA AND ARMY INSTITUTE OF LAW FAMILY LAW MOOT-REGISTRATION”**



**7<sup>th</sup> SURANA & SURANA AND ARMY INSTITUTE OF LAW  
FAMILY LAW MOOT COURT COMPETITION - 2025-26**

**Virtual: Feb 20<sup>th</sup> & Feb 21<sup>st</sup>, 2026; On Campus: Apr 10<sup>th</sup>-12<sup>th</sup>, 2026**



**TRAVEL PLAN (ANNEXURE B)**

1. Name of Institution -

2. Team Code -

3. Arrival Details -

a. Mode of Arrival: Train/ Air/ Bus \_\_\_\_\_

b. Train No./ Bus No./ Flight No. \_\_\_\_\_

c. Estimated Time of Arrival \_\_\_\_\_

4. Departure Details -

a. Mode of Arrival: Train/ Air/ Bus \_\_\_\_\_

b. Train No./ Bus No./ Flight No. \_\_\_\_\_

c. Estimated Time of Departure \_\_\_\_\_

5. Any other details:

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**NOTE: This travel form should be mailed at [ailsurana2026@gmail.com](mailto:ailsurana2026@gmail.com) by 05:00 PM IST on/ before 1<sup>st</sup> March 2026**